

**REGULAR MEETING OF THE EMERSON CITY COUNCIL
WEDNESDAY, MAY 9, 2018 – 6:00 P.M.
EMERSON CITY HALL – 410 MANCHESTER STREET**

Mayor David Galley Jr. called the regular meeting of the Emerson City Council to order on Wednesday, May 9, 2018, 6:00 p.m. at Emerson City Hall, 410 Manchester Street.

Pledge of allegiance was recited

Roll Call: Present: Councilperson Heidi Pullen, Larry Johnson, and Jen Shaw
Absent: Councilperson Ann Roth and Ronald Stephens, Jr.

Moved by Councilperson Shaw, seconded by Pullen to approve the agenda

Roll Call: Ayes: Councilperson Johnson, Shaw, and Pullen
Nays: None

Motion Carried.

Moved by Councilperson Johnson, seconded by Pullen to approve the consent agenda:

*Minutes from regular meeting of April 11, 2018

*Financial Report for April 2018

*Warrants from April 2018

Roll Call: Ayes: Councilperson Shaw, Pullen, and Johnson
Nays: None

Motion Carried.

Moved by Councilperson Shaw, seconded by Johnson to approve claims to be paid in the amount of \$37,928.94

Roll Call: Ayes: Councilperson Pullen, Johnson, and Shaw
Nays: None

Motion Carried.

Visitors Opportunity to speak – None

The policy for sidewalk repairs, replacement and maintenance was discussed with no action taken.

Moved by Councilperson Johnson, seconded by Pullen to approve Resolution No. 2018-08
RESOLUTION SETTING FEES FOR BULK WATER SALES

Roll Call: Ayes: Councilperson Shaw, Pullen, and Johnson
Nays: None

Motion Carried.

Moved by Councilperson Johnson, seconded by Pullen that trash and grass/weed nuisances will be confirmed by city maintenance guys, Randy or Jim, before city hall sends out letters.

City Hall is authorized to send any property liens onto the county, without council action.

Roll Call: Ayes: Councilperson Shaw, Pullen, and Johnson
Nays: None

Motion Carried.

The burning within city limits ordinance will be amended and proposed amendments will be ready for next meeting.

Mayor Galley announced this as the time and place to conduct a Public Hearing on the Amendment of FY2017-2018 City budget.

No oral or written comments.

Hearing closed.

Moved by Councilperson Pullen, seconded by Shaw to approve Resolution No. 2018-09
**RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL
YEAR ENDING JUNE 30 2018**

Roll Call: Ayes: Councilperson Johnson, Shaw, and Pullen
Nays: None

Motion Carried.

The 4-way stop on Morton at Howland intersection was discussed of possibly moving the stop sign on Morton Avenue to the intersection of Morton Avenue and King Street with painted lines and Children Crossing signs. An ordinance will be prepared for the next meeting for consideration.

Moved by Councilperson Pullen, seconded by Johnson to approve the sidewalk application for Ronald J. & Bonita K. Stephens for 504 and 506 Edwards

Roll Call: Ayes: Councilperson Shaw, Pullen, and Johnson
Nays: None

Motion Carried.

Council asked that a new policy be written to raise the "Sidewalk Program" cap to \$1,000, effective July 1, 2018. A new policy will be written and brought back to June meeting.

Moved by Councilperson Johnson, seconded by Shaw to approve the Preventive Maintenance Agreement on water plant generator with Titan Energy Systems Inc. dba Pioneer Critical Power, if the fees can be billed annually over the 5-year period.

Roll Call: Ayes: Councilperson Pullen, Johnson, and Shaw
Nays: None

Motion Carried.

Moved by Councilperson Shaw, seconded by Pullen to approve the purchase of Wilkins 975XL2S backflow preventer for water treatment building, from Rogers Plumbing & Heating Corp. in the amount of \$1,018.78.

Roll Call: Ayes: Councilperson Johnson, Shaw, and Pullen
Nays: None

Motion Carried.

Moved by Councilperson Pullen, seconded by Johnson to approve Memorandum of Understanding with Iowa Department of Administrative Services State Accounting Enterprise (Iowa Off-Set Program)

Roll Call: Ayes: Councilperson Shaw, Pullen, and Johnson
Nays: None

Motion Carried.

Mayor made the following Council appointments as department liaisons:

Shaw – Water and Sewer

Stephens – Streets

Pullen – Library, Fire, and Community Building

Roth – Park

Johnson – Administration

Moved by Councilperson Pullen, seconded by Shaw to authorize payment if Council/Mayor/or City Hall staff can attend the Small City Workshop on June 19 in Afton.

Roll Call: Ayes: Councilperson Johnson, Shaw, and Pullen
Nays: None

Motion Carried.

Moved by Councilperson Johnson, seconded by Shaw to hire City of Red Oak for 2018 mosquito spraying at a cost of \$325.00 per spray.

Roll Call: Ayes: Councilperson Pullen, Johnson, and Shaw

Nays: None

Motion Carried.

Public Works Maintenance Report – Randy Gray:

- *If Dornburgh hooks up to city water he'll need a 2" meter and he'll be responsible for the meter price and hook-up fee

- *Needs batteries for alarm system for sirens - \$225/battery x 6

- *Fire Department needs keys for the outside to be able to set off sirens

- *Discharging from lagoon

- *Cutting trees

- *School kids came last week and did a clean-up day around town

Clerk Report – Mary Bolton

- *Updated on community building roof donations

- *Will be getting flowers for outside city hall

- *Working on updates for the code book and process was discussed

Mayor Report – Dave Galley

- *Awning has been put into place at city hall

- *Viner is cleaning his property

- *Painting of library exterior has started

- *Also acknowledged the school kids who helped last week

- *Hauled 2 dump trailers of plastic from clean-up days

- *Would like to get shirts for Council, Mayor, and staff to wear to meetings

- *US 34 road construction crew will be getting 16,000 gallons of water a day

- *Might check into a new city website

- *Feels the cable at the community building needs discontinued

No additional items.

Items for next council meeting:

- *Security cameras

- *Web site

Moved by Councilperson Shaw, seconded by Pullen to adjourn the meeting.

Roll Call: Ayes: Councilperson Johnson, Shaw, and Pullen

Nays: None

Motion Carried.

Meeting Adjourned.

Next regular meeting is scheduled for Wednesday, June 13, 2018, 6:00 p.m. at Emerson City Hall.

Dave Galley, Mayor

Attest:

Mary L. Bolton, City Clerk