

**REGULAR MEETING OF THE EMERSON CITY COUNCIL  
WEDNESDAY, JUNE 8, 2022 – 6:00 P.M.  
MEETING WAS HELD IN EMERSON CITY HALL – 410 MANCHESTER  
AND ALSO AVAILABLE THROUGH ZOOM**

Mayor Larry Johnson called the regular meeting of the Emerson City Council to order on Wednesday, June 8, 2022, 6:00 p.m. in Emerson City Hall, 410 Manchester Street.

Pledge of allegiance was recited.

Roll Call: Present: Councilperson Ann Roth, Randy Gray, Bob Huntsman, Cathy Bruce, and Mike Branigan  
Absent: None

Moved by Councilperson Roth, seconded by Huntsman to approve the agenda

Roll Call: Ayes: Councilperson Bruce, Branigan, Roth, Gray, and Huntsman  
Nays: None

Motion Carried.

Moved by Councilperson Branigan, seconded by Roth to approve consent agenda:

\*Minutes from regular meeting of May 11, 2022, and special meeting of May 17, 2022

\*Warrants for May 2022

\*Financial Report for May 2022

Roll Call: Ayes: Councilperson Gray, Huntsman, Bruce, Branigan, and Roth  
Nays: None

Motion Carried.

Moved by Councilperson Roth, seconded by Huntsman to approve claims for May 2022, in the amount of \$60,566.68, excluding payment to Krudico, Inc. in the amount of \$11,485.00

Roll Call: Ayes: Councilperson Bruce, Branigan, Roth, Gray, and Huntsman  
Nays: None

Motion Carried.

Visitors Opportunity to speak: None

There was no fire department report.

Moved by Councilperson Branigan, seconded by Huntsman to approve building permit from Karen Brewer for shed/patio/retaining wall, repair, and replacement at 610 King Street

Roll Call: Ayes: Councilperson Bruce, Branigan, Roth, Gray, and Huntsman  
Nays: None

Motion Carried.

Moved by Councilperson Branigan, seconded by Roth to approve building permit from Jeff Pape with amendment to build on the west side of garage and a patio on south side of house at 611 Bartlett

Roll Call: Ayes: Councilperson Gray, Huntsman, Bruce, Branigan, and Roth  
Nays: None

Motion Carried.

Moved by Councilperson Gray, seconded by Roth to approve building permit from Robert & Pam Huntsman to replace small awning with a larger awning over picture window at 711 Wilson Street

Roll Call: Ayes: Councilperson Bruce, Branigan, Roth, and Gray  
Nays: None

Abstained: Councilperson Huntsman (owner of property)

Motion carried.

Jennifer Movall with Simmering-Cory discussed Emerson's Urban Revitalization Plan and options that the Council can have. Council is interested in more information so she will put together costs involved, and it will come back to the council.

Moved by Councilperson Huntsman, seconded by Bruce to not take any official stance on the Summit Carbon Capture CO2 Pipeline.

Roll Call: Ayes: Councilperson Branigan, Roth, Johnson, Gray, and Huntsman  
Nays: None

Motion Carried.

Moved by Councilperson Gray, seconded by Branigan to hire Paula Barrett for a deep cleaning of community building and city hall and then a monthly cleaning of each, based on her quote.

Roll Call: Ayes: Councilperson Roth, Gray, Huntsman, Bruce, and Branigan  
Nays: None

Motion Carried.

Moved by Councilperson Branigan, seconded by Huntsman to approve Application/Special Use Request Form for Alcohol in Emerson Community Building

Roll Call: Ayes: Councilperson Bruce, Branigan, Roth, Gray, and Huntsman  
Nays: None

Motion Carried.

Moved by Councilperson Roth, seconded by Bruce to approve Alcoholic Beverages Policy in Emerson Community Building

Roll Call: Ayes: Councilperson Branigan, Roth, Gray, Huntsman, and Bruce  
Nays: None

Motion Carried.

Moved by Councilperson Roth, seconded by Gray to approve Resolution No. 2022-13  
**RESOLUTION SETTING FEES, ESTABLISHING DEPOSITS AND ADOPTING APPLICATION FORM FOR ALCOHOLIC BEVERAGES IN EMERSON COMMUNITY BUILDING**

Roll Call: Ayes: Councilperson Huntsman, Bruce, Branigan, Roth, and Gray  
Nays: None

Motion Carried.

Moved by Councilperson Roth, seconded by Gray to approve Resolution on Salaries. Motion was withdrawn.

Moved by Councilperson Huntsman, seconded by Gray to approve Resolution No. 2022-14  
**RESOLUTION SETTING HOURLY WAGE FOR CITY EMPLOYEES OF THE CITY OF EMERSON, IOWA FOR FISCAL YEAR JULY 1, 2022 – JUNE 30, 2023.**

WHEREAS, salaries of employees of the City of Emerson, Iowa must be set by resolution of the City Council; and

WHEREAS, salary increases were budgeted within the proposed budget for this time period.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Emerson, Iowa, that the following hourly wage is hereby approved and shall be effective with the first paycheck in July 2021.

Todd Franks \$24.05 per hour  
plus he receives an additional \$500 per month in lieu of health insurance

Mary Bolton \$25.46 per hour  
Lana Moyers \$20.69 per hour  
Jim McDonald \$10.93 per hour

PASSED and APPROVED by Emerson City Council on the 8th day of June, 2022.

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Larry Johnson, Mayor

ATTEST:

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Mary L. Bolton, City Clerk

Roll Call: Ayes: Councilperson Bruce, Gray, and Huntsman  
Nays: Councilperson Branigan  
Abstained: Councilperson Roth (Personal connection with one of the employees)

Motion Carried.

Moved by Councilperson Gray, seconded by Roth to approve the 2<sup>nd</sup> reading of the proposed Ordinance Amending the Code of Ordinances of the City of Emerson, Iowa by Amending Provisions Pertaining to Water Service Charges

Roll Call: Ayes: Councilperson Huntsman, Bruce, Branigan, Roth, and Gray  
Nays: None

Motion Carried.

Moved by Councilperson Gray, seconded by Roth to waive the 3<sup>rd</sup> reading of the proposed Ordinance Amending the Code of Ordinances of the City of Emerson, Iowa by Amending Provisions Pertaining to Water Service Charges

Roll Call: Ayes: Councilperson Huntsman, Bruce, Branigan, Roth, and Gray  
Nays: None

Motion Carried.

Moved by Councilperson Gray, seconded by Roth adopt Ordinance No. 375 **ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF EMERSON, IOWA BY AMENDING PROVISIONS PERTAINING TO WATER SERVICE CHARGES**

**BE IT ENACTED** by the City Council of Emerson, Iowa:

**SECTION 1. SECTION MODIFIED.** Section 92.02 of the Code of Ordinances of the City of Emerson, Iowa, is repealed and the following adopted in lieu thereof:

**92.02 RATE.** Each customer shall pay both the base rate water service charges for services supplied by the municipal water system and the unit charge based upon the amount of water consumed as follows, effective with July 2022 billing and thereafter:

Base Rate: \$35.62  
Per 1,000 gallons: \$10.77  
Minimum Bill: \$35.62

**SECTION 2. SEVERABILITY CLAUSE.** If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law, but no earlier than July 1, 2022.

Passed by the Council the 8<sup>th</sup> day of June, 2022, and approved this 8th day of June, 2022.

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Mayor

ATTEST:

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Mary L. Bolton, City Clerk

Roll Call: Ayes: Councilperson Huntsman, Bruce, Branigan, Roth, and Gray  
Nays: None

Motion Carried.

Moved by Councilperson Bruce, seconded by Huntsman to waive the 2<sup>nd</sup> reading of proposed Ordinance Amending the Code of Ordinances of the City of Emerson, Iowa by Amending Provisions Pertaining to Sewer Service Charges

Roll Call: Ayes: Councilperson Branigan, Roth, Gray, Huntsman, and Bruce  
Nays: None

Motion Carried.

Moved by Councilperson Bruce, seconded by Huntsman to waive 3<sup>rd</sup> reading of the proposed Ordinance Amending the Code of Ordinances of the City of Emerson, Iowa by Amending Provisions Pertaining to Sewer Service Charges

Roll Call: Ayes: Councilperson Branigan, Roth, Gray, Huntsman, and Bruce  
Nays: None

Motion Carried.

Moved by Councilperson Bruce, seconded by Huntsman to adopt Ordinance No. 376

**ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF EMERSON, IOWA BY AMENDING PROVISIONS PERTAINING TO SEWER SERVICE CHARGES**

**BE IT ENACTED** by the City Council of Emerson, Iowa:

**SECTION 1. SECTION MODIFIED.** Section 99.02 of the Code of Ordinances of the City of Emerson, Iowa, is repealed and the following adopted in lieu thereof:

**99.02 RATE.** Each customer shall pay both the base rate sewer service charges for the service supplied by the municipal sanitary sewer system and the unit charge based upon the average amount of water consumed in months of January, February, and March (for residential customers), and on actual water usage during each current month for commercial or industrial customers, as stated in Emerson Code 99.03, as follows, effective with July 2022 billing and thereafter:

Base Rate: \$35.16

Per 1,000 gallons: \$ 5.93  
Minimum Bill: \$35.16

**SECTION 2. SEVERABILITY CLAUSE.** If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law, but no earlier than July 1, 2022.

Passed by the Council the 8th day of June, 2022, and approved this 8th day of June, 2022.

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Mayor

ATTEST:

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Mary L. Bolton, City Clerk

Roll Call: Ayes: Councilperson Branigan, Roth, Gray, Huntsman, and Bruce  
Nays: None

Motion Carried.

Mayor announced this as the time and place to conduct a Public Hearing on Amendment of Current Budget, fiscal year ending June 30, 2022.

No oral or written comments.

Hearing closed.

Moved by Councilperson Branigan, seconded by Huntsman to approve Resolution No. 2022-15  
**RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2022**

Roll Call: Ayes: Councilperson Bruce, Branigan, Roth, Gray, and Huntsman  
Nays: None

Motion Carried.

Moved by Councilperson Branigan, seconded by Bruce to approve Resolution No. 2022-16  
**RESOLUTION FOR TRANSFERS WITHIN FISCAL YEAR JULY 1, 2021 – JUNE 30, 2022**

\$23,991.17 from LOST to Water  
\$23,991.17 from LOST to Sewer  
\$2,919.80 from Emergency Fund to General  
\$88,037.87 from Sewer to CDBG Sewer Project  
\$31,120.00 from '19 Lift Station Electrical to Sewer

Roll Call: Ayes: Councilperson Roth, Gray, Huntsman, Bruce, and Branigan  
Nays: None

Motion Carried.

Evans Park restroom renovation update: Demolition is planned for next week. Will get porta-potties for use during renovation.

Nuisance properties and alley clean-ups were reviewed. The 511 Manchester, attorney needs to make sure the eviction process continues, and those items are getting removed.

Moved by Councilperson Roth, seconded by Huntsman to approve the 2022 Dodge Ram chassis from Red Oak Chrysler, with check to be written in July 2022.

Roll Call: Ayes: Councilperson Bruce, Roth, and Huntsman  
Nays: Councilperson Branigan and Gray

Motion carried.

Public Works report: A written report was submitted, and he added that Maguire Iron will be here next week to service water tower.

Mayor did not have a report.

City Clerk's report was a written report submitted.

No attorney's report.

No additional items.

Items for next council meeting:

- \*Recycling
- \*Bass Park fencing
- \*Hydraulic box for truck
- \*Sale of dump truck
- \*Urban Revitalization Plan

Moved by Councilperson Branigan, seconded by Huntsman to adjourn the meeting.

Roll Call: Ayes: Councilperson Bruce, Branigan, Roth, Gray, and Huntsman  
Nays: None

Motion Carried.

Meeting Adjourned.

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Larry Johnson, Mayor

ATTEST:

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Mary L. Bolton, City Clerk