

REGULAR MEETING OF THE EMERSON CITY COUNCIL
WEDNESDAY, MARCH 10, 2021 – 6:00 P.M.
THIS MEETING WAS HELD ELECTRONICALLY
THROUGH ZOOM DUE TO CORONAVIRUS

Mayor Pro-Tem Mike Branigan called the regular meeting of the Emerson City Council to order on Wednesday, March 10, 2021, 6:00 p.m. through an electronic meeting within Zoom.

Pledge of allegiance was recited.

Roll Call: Present: Councilperson Mike Branigan, Ann Roth, Larry Johnson, Randy Gray and Bob Huntsman
Absent: None

Moved by Councilperson Roth, seconded by Johnson to approve the agenda

Roll Call: Ayes: Councilperson Gray, Huntsman, Roth, Johnson, and Branigan
Nays: None

Motion Carried.

Moved by Councilperson Gray, second by Roth to approve consent agenda:

*Minutes from regular meeting

*Warrants for February 2021

*Financial Report for February 2021

Roll Call: Ayes: Councilperson Johnson, Gray, Huntsman, Roth, and Branigan
Nays: None

Motion Carried.

Moved by Councilperson Johnson, seconded by Huntsman to approve claims for March 2021 in the amount of \$13,541.20.

Roll Call: Ayes: Councilperson Roth, Johnson, Gray, Huntsman, and Branigan
Nays: None

Motion Carried.

Visitors opportunity to speak: None

Sheriff Oetter and Council held a discussion regarding the enforcement of animal control in City of Emerson limits. Mills County will not enforce local animal control ordinances, as it is each city's responsibility for their own. If a citizen files a report for an animal bite, they will get involved if the animal is vicious, but their only recourse will be to put the animal down. Any bite victim needs to contact Sheriff Office and Mills County Public Health. City will become responsible for any necessary payment required due to over and above the contract. City can handle as a municipal infraction for loose animals and file through court.

Moved by Councilperson Gray, seconded by Branigan to approve the Law Enforcement Services Contract with Mills County for July 1, 2021 through June 30, 2022.

Roll Call: Ayes: Councilperson Roth, Johnson, Gray, Huntsman, and Branigan
Nays: None

Motion Carried.

Enforcement of dog/cat ordinances was further discussed. Consensus of Council is for Clerks to send a letter to every resident in the city regarding animal enforcement, letting them know the City will be enforcing the codes and what they need to do if they encounter problems with an animal.

Insurance Agent Travis Nelson was in attendance to review the city's renewal policy and provide direction on recommended changes to the policy.

Moved by Councilperson Johnson, seconded by Roth to eliminate the \$59 cost from ICAP for Crime insurance and go with Travelers Casualty Insurance only for the crime coverage.

Roll Call: Ayes: Councilperson Gray, Huntsman, Roth, Johnson, and Branigan
Nays: None

Motion Carried.

Fire Department Report – Liz Ungry, Chief:

*Back up beeper on tanker has been repaired

Chief Ungry asked for the removal of the gutters on the fire station. She was requested to obtain two bids and this will be on the next agenda.

A couple requests had been made for tree removal from the city right-of-way adjacent to their properties. City will do a review of trees in the town. No action taken. This will be on a future agenda.

Moved by Councilperson Johnson, seconded by Roth to approve Lawn World application to sterilize, include around basketball court, include the cost to get rid of the moles and sign up for the auto renewal. (for Evans Park)

Roll Call: Ayes: Councilperson Gray, Huntsman, Roth, Johnson, and Branigan
Nays: None

Motion Carried.

Mayor Pro-Tem Branigan announced this as the time and place to conduct a Public Hearing on the Proposed Property Tax Levy for July 1, 2021 – June 30, 2022.

No written comments.

Daisy Knight questioned of number of councilmembers and if they were all present. (5 and yes)
Hearing closed.

Moved by Councilperson Johnson, seconded by Gray to approve Resolution No. 2021-07
**RESOLUTION APPROVING CITY OF EMERSON ANNUAL BUDGET FOR
FISCAL YEAR JULY 1, 2021 – JUNE 30, 2022**

Roll Call: Ayes: Councilperson Huntsman, Roth, Johnson, Gray, and Branigan
Nays: None

Motion Carried.

Moved by Councilperson Roth, seconded by Huntsman to approve request from Henderson Hornets/Ambitious Andies 4-H Club to use Evans Park on April 3, 2021 for a public Easter Egg Hunt

Roll Call: Ayes: Councilperson Johnson, Gray, Huntsman, Roth, and Branigan
Nays: None

Motion Carried.

Moved by Councilperson Gray, seconded by Johnson to approve Resolution No. 2021-08
**RESOLUTION ESTABLISHING HOURLY RATE FOR EMERSON
COMMUNITY BUILDING MANAGER FOR HOLIDAY PAY**

Roll Call: Ayes: Councilperson Huntsman, Roth, Johnson, Gray, and Branigan
Nays: None

Motion Carried.

Moved by Councilperson Roth, seconded by Huntsman to approve Resolution No. 2021-09
**RESOLUTION TO RE-INVEST OR OTHER ACTION OF MONIES FROM CD'S
CASHED AT BANK IOWA**

Roll Call: Ayes: Councilperson Johnson, Gray, Huntsman, Roth, and Branigan
Nays: None

Motion Carried.

Moved by Councilperson Huntsman, seconded by Roth to authorize Deputy Clerk to attend IMFOA in Des Moines April 21-23, 2021

Roll Call: Ayes: Councilperson Johnson, Gray, Huntsman, Roth, and Branigan
Nays: None

Motion Carried.

Moved by Councilperson Roth, seconded by Huntsman to approve the purchase of a 32-gallon receptacle replacement on Morton Avenue (replaces one damaged in an auto accident)

Roll Call: Ayes: Councilperson Johnson, Gray, Huntsman, Roth, and Branigan
Nays: None

Motion Carried.

Moved by Councilperson Roth, seconded by Huntsman to go back to in-person meeting at city hall with Mayor, Council, and city employees allowed in, with all public on zoom.

Roll Call: Ayes: Councilperson Johnson, Gray, Huntsman, and Roth
Nays: None

Motion Carried.

Moved by Councilperson Huntsman, seconded by Roth to approve Resolution No. 2021-10
RESOLUTION ESTABLISHING ZOOM COORDINATOR FOR CITY COUNCIL MEETINGS OR ANY OTHER CITY MEETINGS

Roll Call: Ayes: Councilperson Johnson, Gray, Huntsman, and Roth
Nays: Councilperson Branigan

Motion Carried.

Discussion on ADA compliance for city hall entrance was discussed. Branigan will check with Drew Magers for a quote, and this will be on next agenda.

Moved by Branigan, seconded by Huntsman to authorize City Clerks to work with IT Ryan Ernst and City Attorney to compile IT policies for the City.

Roll Call: Ayes: Councilperson Roth, Johnson, Gray, Huntsman, and Branigan
Nays: None

Motion Carried.

Moved by Councilperson Gray, seconded by Branigan for Branigan to contact Auctioneer Bergren about placing the sewer plant generator on a future auction and set a minimum price of \$300.

Roll Call: Ayes: Councilperson Roth, Johnson, Gray, Huntsman, and Branigan
Nays: None

Motion Carried.

Public Works Maintenance report was provided in writing. Council did discuss the possibility of charging property owners for expenses such as sewer jetting if it's found the problem is the city's but is the property owners. It was also discussed of the need that the pickup is going to need replaced and some specifications should be put together.

Mayor Pro-Tem Report:

*announced that the Old Road Café will be opening on March 17, 2021

City Clerk's Report was provided in writing but added they are checking in to getting city cameras to be used for nuisance and that the flag pole grant was awarded. Council also questioned status of the light in the kiosk (Paulsen will be contacted)

No additional items.

Items for next agenda:

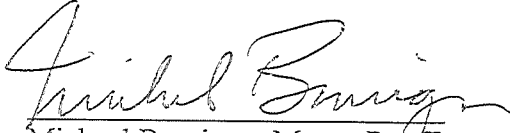
- *Fire dept gutters
- *trees in right-of-way
- *ADA front door
- *Ordinance for expenses not city's problem

Moved by Councilperson Johnson, seconded by Gray to adjourn the meeting.

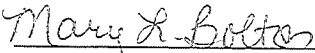
Roll Call: Ayes: Councilperson Huntsman, Roth, Johnson, Gray, and Branigan
Nays: None

Motion Carried.

Meeting Adjourned.


Michael Branigan, Mayor Pro-Tem

ATTEST:


Mary L. Bolton, City Clerk