

**REGULAR MEETING OF THE EMERSON CITY COUNCIL  
WEDNESDAY, MARCH 11, 2020 – 6:00 P.M.  
EMERSON CITY HALL – 410 MANCHESTER STREET**

Mayor Stephanie Latta called the regular meeting of the Emerson City Council to order on Wednesday, March 11, 2020, 6:00 p.m. at Emerson City Hall, 410 Manchester Street.

Pledge of allegiance was recited.

Roll Call: Present: Councilperson Mike Branigan, Ann Roth, Larry Johnson, and Randy Gray via telephone

Absent: Councilperson Bob Huntsman

Moved by Councilperson Branigan, seconded by Roth to approve the agenda.

Councilperson Bob Huntsman arrived.

Roll Call: Ayes: Councilperson Johnson, Gray, Huntsman, Branigan, and Roth  
Nays: None

Motion Carried.

Moved by Councilperson Johnson, seconded by Huntsman to approve consent agenda:

\*Minutes from regular meeting of February 12, 2020 and special meeting of February 19, 2020

\*Financial Report for February 2020

\*Warrants from February 2020

Roll Call: Ayes: Councilperson Branigan, Roth, Johnson, Gray, and Huntsman  
Nays: None

Motion Carried.

Moved by Councilperson Branigan to approve claims to be paid.

No second to the motion so motion died.

Moved by Councilperson Johnson, seconded by Roth to approve claims to be paid in the amount of \$20,315.24, which excludes payment to Woods, Wyatt, and Tucker in the amount of \$570.00 until a more detailed breakdown is received.

Roll Call: Ayes: Councilperson Gray, Huntsman, Roth, and Johnson  
Nays: Councilperson Branigan

Motion Carried.

Visitors Opportunity to Speak: None

Bob Eades of PointeNet and Future Technologies addressed the Council with the proposed lease for use of space on city's water tower. Stating that in exchange for the \$1200 rental fee they would provide free internet to 3 city locations of City Hall, Library, and Fire.

Moved by Councilperson Roth, seconded by Branigan to accept the Commercial Lease Agreement between City of Emerson and Future Technologies Wireless of Nebraska, Inc. for a portion of the railings and space for equipment box located on city's water tower (leaving the fee at \$1200 and not going with the free internet)

Roll Call: Ayes: Councilperson Johnson, Gray, Huntsman, Branigan, and Roth  
Nays: None

Motion Carried.

Moved by Councilperson Johnson, seconded by Branigan to approve Construction Loan Application with State Revolving Fund for CIPP lining and spot repairs to the City's sanitary sewer collection system to reduce I&I.

Roll Call: Ayes: Councilperson Roth, Johnson, Gray, Huntsman, and Branigan  
Nays: None

Motion Carried.

Travis Nelson of Heartland Insurance Services explained bonding insurance to the Council and advised he is working on options.

Moved by Councilperson Roth, seconded by Huntsman to table bonding insurance for City of Emerson to April meeting.

Roll Call: Ayes: Councilperson Branigan, Roth, Johnson, Gray, and Huntsman  
Nays: None

Motion Carried.

Moved by Councilperson Johnson, seconded by Roth to approve Resolution No. 2020-10  
**RESOLUTION NOMINATING AND APPOINTING AN INDIVIDUAL  
AND AN ALTERNATE TO REPRESENT THE CITY OF EMERSON  
WITH IOWA COMMUNITIES ASSURANCE POOL, ACTING AS  
LIAISON (Mary Bolton as individual and Lana Moyers as alternate)**

Roll Call: Ayes: Councilperson Gray, Huntsman, Branigan, Roth, and Johnson  
Nays: None

Motion Carried.

Moved by Councilperson Branigan, seconded by Johnson to authorize Fire Department the funding of \$2,000 toward a replacement pump/tank/motor for the green truck.

Roll Call: Ayes: Councilperson Huntsman, Branigan, Roth, Johnson, and Gray  
Nays: None

Motion Carried.

Mayor Latta announced this as the time and place to conduct a Public Hearing on Fiscal Year July 1, 2020 through June 30, 2021 City of Emerson budget.

No oral or written comments.

Hearing closed.

Moved by Councilperson Roth, seconded by Huntsman to approve Resolution No. 2020-11  
**RESOLUTION ADOPTING BUDGET AND CERTIFICATION OF CITY  
TAXES FOR JULY 1, 2020 THROUGH JUNE 30, 2021**

Roll Call: Ayes: Councilperson Branigan, Roth, Johnson, Gray, and Huntsman  
Nays: None

Motion Carried.

Moved by Councilperson Johnson, seconded by Roth to approve request from Henderson Hornets/Ambitious Andies/Clover Beez 4-H Club for usage of Evans Park on April 11, 2020 (rain date April 18, 2020) for Emerson Easter Egg Hunt, co-sponsored with Emerson Community Club and Houghton State Bank

Roll Call: Ayes: Councilperson Gray, Huntsman, Branigan, Roth, and Johnson  
Nays: None

Motion Carried.

Moved by Councilperson Johnson, seconded by Huntsman to authorize Councilperson Roth and City Maintenance Todd Franks to attend Watershed Management Coalition Quarterly Meeting on March 18 in Oakland, with Roth as city's voting delegate.

Roll Call: Ayes: Councilperson Branigan, Roth, Johnson, Gray, and Huntsman  
Nays: None

Motion Carried.

Discussion took place regarding the possible placement of 4-way stop signs at the intersection of Howland and Morton. Different ideas were presented. Needed requirements will be checked into by City Clerk and Councilperson Huntsman.

Moved by Councilperson Huntsman, seconded by Johnson to table any action on signage or lighting for this intersection to the April meeting.

Roll Call: Ayes: Councilperson Branigan, Roth, Johnson, Gray, and Huntsman  
Nays: None

Motion Carried.

Moved by Councilperson Huntsman, seconded by Johnson to set City Wide Clean-up for April 23, 24, and 25 with times to be 10 am – 6 pm on Thursday and Friday, and 9 am – 4 pm on Saturday. All other rules to remain the same.

Roll Call: Ayes: Councilperson Gray, Huntsman, Branigan, Roth, and Johnson  
Nays: None

Motion Carried.

Moved by Councilperson Roth, seconded by Johnson to approve the 1<sup>st</sup> reading of the Proposed Ordinance Amending the Code of Ordinances of the City of Emerson, Iowa Relating to Chapter 7 Fiscal Management, Section 7.07(3)

Roll Call: Ayes: Councilperson Gray, Huntsman, Branigan, Roth, and Johnson  
Nays: None

Motion Carried.

Moved by Councilperson Huntsman, seconded by Branigan to approve Resolution Designating Individuals Authorized to Sign Checks and Executive Contracts and Other Financial Instruments for the City of Emerson, Iowa

Roll Call: Ayes: Councilperson Branigan and Huntsman  
Nays: Councilperson Johnson, Gray, and Roth

Motion Failed.

Moved by Councilperson Johnson, seconded by Roth to approve Resolution No. 2020-09  
**RESOLUTION RE-EVALUATING THE CITY'S POLICY REGARDING  
THE EMERSON CITY COUNCIL AGENDA PROCESS (Council's re-vote  
after Mayor's veto from original passage on February 19, 2020)**

Roll Call: Ayes: Councilperson Gray, Huntsman, Roth, and Johnson  
Nays: Councilperson Branigan

Motion Carried.

There was no Mayor report tonight.

Moved by Councilperson Johnson, seconded by Roth to authorize for Todd Franks to attend Waterworks Products Training on April 1, 2020 in Oakland

Roll Call: Ayes: Councilperson Gray, Huntsman, Branigan, Roth, and Johnson  
Nays: None

Motion Carried.

Moved by Councilperson Roth, seconded by Huntsman to authorize for Todd Franks to attend 2020 Water Treatment Workshop in Oakland on April 16

Roll Call: Ayes: Councilperson Branigan, Roth, Johnson, Gray, and Huntsman  
Nays: None

Motion Carried.

Moved by Councilperson Huntsman, seconded by Roth to authorize for Todd Franks to attend Region IV Iowa Water Environment Association class in Atlantic on April 3, 2020, and authorize payment of registration.

Roll Call: Ayes: Councilperson Branigan, Roth, Johnson, Gray, and Huntsman  
Nays: None

Motion Carried.

Public Works maintenance report was provided in packet.

Moved by Councilperson Johnson, seconded by Huntsman to authorize for Lana Moyers to attend Iowa Municipal Finance Officers Association Conference in Des Moines, April 15 – 17, 2020

Roll Call: Ayes: Councilperson Branigan, Roth, Johnson, Gray, and Huntsman  
Nays: None

Motion Carried.

City Clerk report was included in packet but also announced that IMWCA (work comp) had stopped by and asked about policies and that word has been received that Emerson has been awarded the Community Foundation Grant for the outdoor kiosk.

Additional items to come before the Council:

- \*Councilperson Johnson has received quotes on park spraying and asks this to be on the April agenda

- \*Mary Steinman – expressed her support for a facility in town that kids can gather and socialize

Moved by Councilperson Branigan, seconded by Huntsman to table review of Emerson Code until the April meeting.

Roll Call: Ayes: Councilperson Roth, Johnson, Gray, Huntsman, and Branigan  
Nays: None

Motion Carried.

Items for upcoming agenda:

- \*Park spraying

- \*Electrical generator

- \*Mosquito spraying

- \*Signage or lights at Howland and Morton

- \*Bonding insurance

Moved by Councilperson Huntsman, seconded by Branigan to adjourn the meeting.

Roll Call: Ayes: Councilperson Roth, Johnson, Gray, Huntsman, and Branigan  
Nays: None

Motion Carried.

Meeting Adjourned.

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Stephanie Latta, Mayor

ATTEST:

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Mary L. Bolton, City Clerk