

**REGULAR MEETING OF THE EMERSON CITY COUNCIL
WEDNESDAY, MARCH 14, 2018 – 6:00 P.M.
EMERSON CITY HALL – 410 MANCHESTER STREET**

Mayor David Galley Jr. called the regular meeting of the Emerson City Council to order on Wednesday, March 14, 2018, 6:00 p.m. at Emerson City Hall, 410 Manchester Street.

Pledge of allegiance was recited

Roll Call: Present: Councilperson Heidi Pullen, Ann Roth, and Larry Johnson
Absent: Councilperson Jen Shaw and Ronald Stephens, Jr.

Moved by Councilperson Pullen, seconded by Johnson to approve the agenda

Roll Call: Ayes: Councilperson Roth, Johnson, and Pullen
Nays: None

Motion Carried.

Moved by Councilperson Johnson, seconded by Roth to approve the consent agenda with the correction of special meeting minutes that it says special meeting, not regular meeting:

*Minutes from regular meeting of February 7, 2018 and special meeting of March 1, 2018

*Financial Report for February 2018

*Warrants from February 2018

Roll Call: Ayes: Councilperson Pullen, Roth, and Johnson
Nays: None

Motion Carried.

Moved by Councilperson Pullen, seconded by Roth to approve claims to be paid in the amount of \$31,703.77

Roll Call: Ayes: Councilperson Johnson, Pullen, and Roth
Nays: None

Motion Carried.

Visitors Opportunity to speak – None

Rhonda Oliphant of SWIPCO was present to explain what Southwest Iowa Planning Council and Southwest Iowa Transit Association have to offer for our community. They have a 28E Agreement with cities that serves 8 counties.

Travis Nelson of Heartland Insurance Services was present to review the city's property and liability insurance renewal.

Councilperson Jen Shaw arrived.

City's insurance carrier (ICAP) had a representative here in the fall of 2017 that appraised all the buildings to make sure all buildings are properly insured. He pointed out the changes that have been made to the policy and Council also made a few suggestions for some changes. Mr. Nelson will take this information back to the underwriters for processing.

Moved by Councilperson Pullen, seconded by Roth to raise the city's liability through ICAP to \$3,000,000 for a fee of \$1,416.00

Roll Call: Ayes: Councilperson Johnson, Shaw, Pullen, and Roth
Nays: None

Motion Carried.

Moved by Councilperson Johnson, seconded by Shaw to authorize renewal payment of \$11,678.10 plus the liability increase fee of \$1,416.00, for a total of \$13,094.10.

Roll Call: Ayes: Councilperson Pullen, Roth, Johnson, and Shaw

Nays: None

Motion Carried.

Moved by Councilperson Pullen, seconded by Shaw to approve Resolution No. 2017-05
**RESOLUTION APPOINTING AN INDIVIDUAL AND AN ALTERNATE TO
REPRESENT CITY OF EMERSON WITH THE IOWA COMMUNITIES
ASSURANCE POOL (will be City Clerk and Deputy City Clerk)**

Roll Call: Ayes: Councilperson Roth, Johnson, Shaw, and Pullen

Nays: None

Motion Carried.

Discussion was held on what to do about ATV's and dirt bikes on city streets. Consensus is to give Attorney Matt Woods the information that any non-registered motor vehicle will be fined \$100 on first offense, \$200 + impoundment (towing & storage) on 2nd and subsequent offenses, and for him to prepare an ordinance to bring back to the council.

Moved by Councilperson Shaw, seconded by Pullen to approve Resolution No. 2018-06
**RESOLUTION OF AUTHORIZED INDIVIDUALS ON CITY CHARGE
ACCOUNTS AND CITY IN-STORE CREDIT CARDS**

Roll Call: Ayes: Councilperson Roth, Johnson, Shaw, and Pullen

Nays: None

Motion Carried.

Moved by Councilperson Roth, seconded by Johnson to authorize the purchase of barricades with the \$1,000 grant received from ICAP

Roll Call: Ayes: Councilperson Shaw, Pullen, Johnson, and Roth

Nays: None

Motion Carried.

Townsmen Gray was directed to check into possibilities to apply for the 2018 ICAP grant and bring ideas back to the council.

Moved by Councilperson Pullen, seconded by Roth to set Emerson Clean-up Days for April 26, 27, and 28, 2018.

Roll Call: Ayes: Councilperson Johnson, Shaw, Pullen, and Roth

Nays: None

Motion Carried.

Obtaining bids for community building roof was discussed. City Clerk will get a notice to the newspaper with bids due by 10:00 am April 2 and open bids at 10:30 am on April 2, in city hall.

Consensus of Council is to hold a Spaghetti Supper Fundraiser on April 7, 2018 to raise money to help offset the costs of the community building roof. City Clerk Bolton will organize and Mayor, Council, and Emerson Community Club will be assisting.

Moved by Councilperson Johnson, seconded by Pullen to authorize the order of an awning for city hall entrance, from Red Oak Glass at a price of \$1,110.00.

Roll Call: Ayes: Councilperson Shaw, Pullen, Roth, and Johnson

Nays: None

Motion Carried.

City Clerk Bolton had previously presented a written report:

*Budget for FY19 has been filed

*Received the \$1000 grant from ICAP for 2017

*City receiving a credit of \$1,450.83 from ICAP on renewal from the Cumulative Reserve Fund

*Ed Morrison with ICAP was here and things went well

*City has been awarded the \$9,000 from Community Foundations of Southwest Iowa for usage toward the community building roof replacement

Public Works Maintenance Report – Randy Gray:

*Made a temporary fix on a pipe leak at the lagoon, a new pipe is ordered

*Place a new rope on flag pole in park with assistance from Larry Skalberg

*Cut hydrants cut off today – fire department took 3 so we can take bids on the other 3

*Cutting trees along railroad right-of-way for levee

*Will be on vacation April 9 – 13

Mayor's Report:

*There is a lot of debris along the levee that needs removed by adjoining property owner

*Julie VanHouten advised Mayor they will take care of planting the flowers this year but wonder if city can help water them. Also looking for someone to donate the flowers in the future.

*Fountain is broken in park, will need to look at future water accessibility in park

*Bass Park hay mowing was previously extended for a 5 year contract

Moved by Councilperson Shaw, seconded by Roth to adjourn the meeting.

Roll Call: Ayes: Councilperson Johnson, Shaw, Pullen, and Roth

Nays: None

Motion Carried.

Meeting Adjourned.

Next regular meeting is scheduled for Wednesday, April 11, 2018, 6:00 p.m. at Emerson City Hall.

David Galley, Jr., Mayor

Attest:

Mary L. Bolton, City Clerk