

EMERSON CITY COUNCIL MINUTES

Special Meeting of the Emerson City Council

Wednesday, October 12, 2016, at 3:00 p.m. Emerson City Hall, 410 Manchester St.
Emerson, IA

Mayor Pro-Tem Ronald Stephens Jr. called the Special Meeting of the Emerson City Council to order on Wednesday, October 12, 2016 3:20 pm. at City Hall. This meeting is being recorded.

Roll Call: Phil Kudron, Heidi Pullen Ronald Stephens Jr., and Jennifer Shaw, Also Present: City Clerk Nelson, 3 visitors.

Shaw observed discussion when available throughout the meeting

Kudron moved approve Agenda 2nd Pullen 3-0 Motion carried

Discussed Town Maintenance position duties, options and expectations. Plans to implement and utilizing an itinerary/work performance sheet to more accurately charge completed duties to the correct departments. The Council will work on what their long term expectations are. Nelson will prepare a list of interview questions.

Date set for Tuesday October 18, 2016 at 5:45 p.m. for interviews and other items as they come up. Publications for the position will be cancelled pending interviews.

Pullen moved approve re-keying of City locks 2nd Kudron 3-0 Motion Carried

Kudron Moved to approve **RESOLUTION 2016-50 REMOVAL OF HERB PERTEREIT FROM CITY OWNED BANK ACCOUNTS** 2nd Stephens Roll Call: Kudron, Pullen, and Stephens 3-0 Motion Carried

Additional Items: During seal coating streets UPS drove through an oiled street making ruts prior to pea gravel being distributed. This needed repaired and the City will be getting a separate invoice for the charges. Kudron spoke with UPS and they have denied wrong doing. Kudron will contact UPS again to discuss and if necessary will involve the City Attorney. Pullen will prepare a letter to local business to see if anyone may be interested in participating a Halloween event.

Pullen moved to adjourn meeting 2nd Kudron. 3-0 Motion Carried Stephens declared meeting adjourned at 3:42 p.m.

Ronald Stephens Jr., Mayor Pro-Tem

ATTEST: Kimberly Nelson, City Clerk